

# **Royalty Care**

## **Privacy Policy**

Royalty Care is committed to respecting the privacy of individuals, our clients and recognizes a need for the appropriate management and protection of any personal information that you have consented to provide to us. We will not share your information with any third party outside of our company, other than as necessary to fulfill your request.

### Information Collection, Use and Sharing:

In our contact section of the website, we ask you for your personal information (name, telephone number, and email), the personal information you provide us is solely for the purpose of contacting you directly. We are the sole owners of this information and will not sell or rent your personal information. We will not share your information with a third party without your prior consent.

#### Cookies:

We use "cookies" on this site. "A cookie is a piece of data from a website that is stored within a web browser that the website can retrieve at a later time." Cookies are used to tell the server that users have returned to a particular website.

To improve our website, we do collect information on site activity (such as, how often our site is visited, and what information/page(s) you are seeking and the amount of time that is spent on our website). This information is collected to improve our services and website performance. We do not track website activity by the individual users.

#### Your Access to and Control over information:

You may inquire or opt out of any future communication from us, either by email, calling or mailing us (contact information is listed below). Unless you ask us not to, we distribute a Quarterly Newsletter, and we may contact you via email to share the publication(s). You may contact us to remove your email from our distribution list.

#### Security:

We take precautions to protect your information and only employees who need your personal information to contact you are privy to this information. All personal information on computers, server(s), personal files used to utilize personal information are kept in a secure location both online and offline.

#### Links:

Our website contains links to other sites, such as Google, Facebook, and LinkedIn to direct you to further Royalty Care information. Please note we are not responsible for the content or privacy practices of other sites. We encourage our users to be aware when they leave our site and to read the privacy policies/statements of any other site that collects personal identifiable information.

We strive to ensure that all information on our website is accurate and current.

Our privacy policy may change periodically, please check for any updates. If you have any questions, please contact:

Privacy Officer - Kathy Chappell

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